



Merchants Tent Registration Form 2018

Reservation Information:

- Payment must be included **WITH** registration form to reserve space. We reserve the right to refuse any registration for any reason.
- Merchants Tent open for public viewing: Friday, June 1st, 1:00 pm - 8:00 pm and Saturday, June 2nd 11:00 am - 6:00 pm
- **Any registration received after April 27, 2018, will be charged a \$25 late fee**, and is subject to space availability.
- Booth length: minimum = 10 ft.; maximum = 60 ft. (must be reserved in 2 ft. increments)
- Booth Depth = 10 ft.; Booth Height = 8 ft. maximum
- Electrical = one 110 volt single phase outlet is provided at 20 foot intervals. Cost is included. Exhibitors must provide their own extension cords. Extension cords must be 3-wire grounded, 12 or 14 gauge only. There will be a charge for any electrical requirements above and beyond what is provided.

**NO REFUNDS
for cancellations
after May 11, 2018.**

**NO REFUNDS
due to
inclement
weather.**

*circle or fill in blank for your reservation

***We want to reserve:**

10 12 14 16 18 20 Other: _____ feet

***We are: Member Non-Member**

TOTAL AMOUNT DUE: *\$ _____

RATE SCHEDULE:

Chamber Members:

Businesses	\$25 per foot
Non-Profit	\$15 per foot—12 ft. maximum

Non-Members:

Businesses	\$45 per foot
Non-Profit	\$25 per foot—12 ft. maximum

COMPANY NAME _____ PHONE _____

CONTACT PERSON _____ CELL # _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS (to confirm reservation) _____

My electrical requirements are: _____

My display is regarding: _____

My display is over 8 feet tall: Yes No

I have read and understand and hereby agree to all the rules and regulations listed on the attached sheet.

SIGNATURE _____ DATE _____

ALL information must be filled in completely and payment received for registration to be processed.

Registration Form & Payment must be received by deadline. Send to:
 WASHINGTON CHAMBER OF COMMERCE . 114 WASHINGTON SQUARE . WASHINGTON, IL 61571
 P: 309-444-9921 F: 309-444-9225 E: info@washingtoncoc.com

- **Registration Deadline is Friday, April 27, 2018.**
 - **No refunds after May 11, 2018. No refunds due to inclement weather.**
 - **PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS.**
- (Details subject to change)